

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, April 24, 2014
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: K. Whang, J. Dotson, K. Herrera, D. Howe, W. Gray, J. Murtagh,
K. Page, F. Proto, P. Stein

S. Brock, M. Albanese, R. Andrascik, A. Eccleston, N. Oltz, P. Poist, D. Swarts,
D. Tome, T. Wright, M. Yarrow, S. Persons/Recording Secretary

Also Attended: F. Howells

Agenda

I. Call to Order

K. Whang called the meeting to order at 4:03 PM, and welcomed everyone to the April 24, 2014 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

There were no board member items.

III. Public Comment

There were no public comments.

IV. Approval of the minutes from March 27, 2014 Board of Directors Meeting and April 2, 2014 Special Board of Directors Meeting

The motion to approve the minutes from March 27, 2014 and April 2, 2014 was made by K. Herrera; seconded by F. Proto. The motion to approve the minutes passed unanimously.

V. Chairperson's Report

K. Whang stated he was interviewed on the radio by WHCU, they played it on Saturday morning. It was fun, and relative to that he stated he also sent letters to all three of the funding partners letting them know what was going on and I did get feedback from two of the three funding partners thanking me for reaching out to them.

K. Whang stated the next item is related to the draft RFP that was shared with everyone. He asked if anyone had any comments or suggestions on that. He stated he had a question about the selection and evaluation team, currently as identified in the RFP is going to be A. Eccleston, K. Page, D. Tome and himself, given that the County seems to be very interested in this process would it make sense to have someone from TCAT who also has ties to the County represented in the selection committee. Discussion followed. It was determined that K. Herrera would be included in the selection committee.

K. Whang reported that his last item he wanted to discuss was the event that took place at Cornell this week. The University Assembly acted on the proposal to eliminate free bus passes to new to Cornell students, it was turned down by the Assembly, he stated it is of interest to this Board because of the potential impact that could have had on ridership. Discussion followed.

General Manager's Report

- **Monthly Operating Reports** – A. Eccleston presented the Monthly Operating Reports for March 2014. She reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.

VI. Action Items from Staff

There were no action items.

VII. Committee Reports

- **Executive Committee**

K. Whang reported that the Executive Committee met on April 15th and discussed personnel matters and hydrogen bus refueling station project.

- **Budget Committee**

W. Gray reported that the Budget Committee met on April 22nd and discussed Revenue Expenditure Report March 31, 2014, Fuel Report, STOA update, and CU volume discount.

- **Transit Service Committee**

D. Swarts reported that the Transit Service Committee met on April 3rd and discussed Freeville pocket park & ride, Tiger VI grant application, Passenger miles traveled survey, IC night service, loss of transit service in adjacent counties and proposed service changes and service standards plan.

- **Human Resources Committee**

J. Murtagh reported that the Human Resource Committee met on April 10th and discussed current headcount, hires and separations and current projects.

- **Planning Committee**

K. Whang reported that the Panning Committee met on April 24th and discussed the hydrogen fueling station and facility expansion.

VIII. Next meeting

K. Whang announced the next meeting date of May 22, 2014 at 4:00 PM.

IX. Executive Session

K. Whang asked for a motion to enter into executive session to discuss the employment history of particular persons. The motion was made by F. Proto; seconded by D. Howe. The motion passed. The Board entered into Executive Session at 5:25 PM. The Board arose from Executive Session at 6:05 PM. No action was taken.

X. Adjournment

The motion to adjourn the meeting was made by D. Howe; and seconded by F. Proto. The meeting adjourned at 6:05 PM.