

**TOMPKINS CONSOLIDATED AREA TRANSIT, INC.
BOARD OF DIRECTORS MEETING**

Thursday, March 27, 2014
4:00 PM TCAT Conference Room
737 Willow Avenue, Ithaca, NY

Attendees: K. Whang, K. Herrera, D. Howe, W. Gray, J. Murtagh,
K. Page, P. Stein

S. Brock, M. Albanese, R. Andrascik, A. Eccleston, N. Oltz, P. Poist, D. Swarts,
D. Tome, T. Wright, M. Yarrow, S. Persons/Recording Secretary

Agenda

I. Call to Order

K. Whang called the meeting to order at 4:05 PM, and welcomed everyone to the March 27, 2014 TCAT, Inc. Board of Directors Meeting.

II. Board Member Items

There were no board member items.

III. Public Comment

There were no public comments.

IV. Approval of the minutes from February 27, 2014 Board of Directors Meeting

The motion to approve the minutes from February 27, 2014 was made by J. Murtagh; seconded by P. Stein. The motion to approve the minutes passed unanimously.

V. Chairperson's Report

K. Whang stated he attended a meeting at TCAT with representatives with the City and the County and the purpose of the meeting was potential siting for both the hydrogen buses that are coming our way sometime in December and also it was an opportunity for us to talk about expansion. Apparently the public works facility has outgrown their useful life over there and need more space and we need more space, so the purpose of the meeting was for the County, City, and TCAT to get together and talk about what if anything can be done. He stated he believes the City offered some land south of here behind Walmart. There is quite a bit of land out there, and the person from the City actually took a map of this whole complex here, of TCAT and the Public Works building and plopped it right on to the amount of land

that they have and it actually fits quite nicely, it actually gives us an opportunity to expand if we ever needed to. We had a good conversation, some of the concerns that we raised were due to the location of that land, how that would fit our purpose because of our need to be more central and local for the bus service we provide. He stated this is one of the items that will be discussed at the Planning Committee meetings.

K. Whang stated the next item he wanted to discuss on the chairperson's agenda is we all received a letter from a Ms. Molly Shoemaker regarding Route 30 and buses using Northway. Discussion followed. K. Whang stated if someone would be willing to send him all the previous correspondence he will respond back on behalf of the entire board.

K. Whang stated the next agenda item he wanted to discuss is a survey about TCAT that we did not know about that is being conducted by some group. P. Poist and S. Brock have done some research into this and what we found out is that Tompkins County Planning Department and Tompkins County Board of Realtors took it upon themselves to do a community survey about TCAT service. Discussion followed.

General Manager's Report

- **Monthly Operating Reports** – A. Eccleston presented the Monthly Operating Reports for February 2014. She reviewed the details of the Riders, Miles & Hours Statistics, Service Changes & Special Events, Maintenance Statistics, Accidents & Other Incidents, Finance, Human Resources, Marketing Initiatives, & Customer Communications.

VI. Action Items from Staff

Consider approval of Resolution {2014-04} Sub Recipient Agreement for Grant NY-90-X709.

K. Whang presented resolution {2014-04} the sub recipient agreement for grant NY-90-X709.

RESOLUTION 2014 - 04 SUB RECIPIENT AGREEMENT FOR GRANT NY-90-X709

WHEREAS, Tompkins County (the "County") executed an agreement with the Federal Transit Administration for a 2013 Section 5307 grant NY-90-X709 for \$1,736,624 in federal funds allocated between Tompkins Consolidated Area Transit, Inc. (TCAT) (\$1,647,194) and the County (\$89,430) and

WHEREAS, Tompkins County has advised TCAT that the two parties need to enter into a Subrecipient Agreement so TCAT can receive reimbursement of FTA funds for certain projects in the grant, and

WHEREAS, the attached "Subrecipient Agreement for 2013 FTA Sec 5307 Grant NY-90-X709" spells out each party's rights and responsibilities related to the grant money to be received pursuant to Section 5307 Grant NY-90-X709, and specifies the projects and amounts for which TCAT will receive grant reimbursement,

NOW, THEREFORE, be it RESOLVED, that the TCAT Board approves the attached Subrecipient Agreement with Tompkins County and authorizes the Board Chair and General Manager to execute the Subrecipient Agreement, subject to the approval of TCAT's attorney.

The resolution to approve the sub recipient agreement for grant NY-90-X709 was moved by K. Herrera; seconded by P. Stein. Discussion followed. The resolution passed unanimously.

VII. Committee Reports

- **Executive Committee**

K. Whang reported that the Executive Committee met on March 20th and discussed Tioga Transit, CU Fares and negotiations.

- **Budget Committee**

W. Gray reported that the Budget Committee met on March 18th and discussed Revenue Expenditure Report February 28, 2014, Fuel Report, Mortgage Recording Tax update and CU volume discount.

- **Transit Service Committee**

D. Howe reported that the Transit Service Committee met on March 6th and reviewed and approved the draft Cornell Vanpool extension contract, future Ithaca College night service contract for next academic year, and transit service standards plan.

- **Human Resources Committee**

J. Murtagh reported that the Human Resource Committee met on March 13th and discussed current headcount, hires and separations.

- **Planning Committee**

The Planning Committee did not meet.

VIII. Next meeting

K. Whang announced the next meeting date of April 24, 2014 at 4:00 PM.

IX. Executive Session

K. Whang asked for a motion to enter into executive session to discuss the employment history of particular persons. The motion was made by P. Stein; seconded by W. Gray. The motion passed. The Board entered into Executive Session at 5:42 PM. The Board arose from Executive Session at 6:32 PM. No action was taken.

X. Adjournment

The motion to adjourn the meeting was made by D. Howe; and seconded by W. Gray. The meeting adjourned at 6:32 PM.