

Tompkins Consolidated Area Transit, Inc.
Board of Directors Meeting Minutes
April 23, 2020
4:00pm via Zoom

Attendees

Board Members: Bridgette Brady; Deborah Dawson; Jennifer Dotson; Dan Klein; Laura Lewis; Ducson Nguyen; Frank Proto; Gary Stewart; Denise Thompson (arrived at 4:10pm)

Staff Attendees: Rick Andrascik; Susan Brock; Dwight Mengel; Patty Poist; Megan Pulver; Bob Sherman; Phil Smith; Mike Smith; Pamela Torelli; Scot Vanderpool; Nate Wells; David Wiles; Matt Yarrow;

Call to Order:

Chair B. Brady called the meeting to order at 4:00pm.

Board Member Items:

There were no board member items presented.

Public Comment:

There was no one present that had a public comment.

Approval of minutes:

Motion to approve the minutes made by F. Proto, seconded by D. Dawson to approve minutes from the March 26, 2020 and April 6, 2020 special meetings passed unanimously with a vote of 8-0-0.

General Manager's Report:

S. Vanderpool talked about the post-COVID return plan and shared the work-in-progress. Input is welcome, and when the document is finalized, it will be shared with the Board. We are very lucky that as an agency, we have had zero workers test positive. Vanderpool is part of the NYPTA Return to Work Taskforce; initial meeting was yesterday and he will share updates from those meetings with the Board.

Paycheck Protection Program funding has been received.

Action Items:

Resolution 2020-07 -- Authorize Letters of Intent for New Facility Land was presented by S. Brock. Motion was made by D. Dawson, F. Proto seconded. Resolution 2020-07 passed with a unanimous vote of 9-0-0 as follows:

RESOLUTION 2020 – 07
AUTHORIZE ENTRY INTO LETTERS OF INTENT WITH TOMKINS
COUNTY AND CORNELL UNIVERSITY REGARDING LAND FOR
NEW TRANSIT FACILITY

WHEREAS, on December 5, 2019, the Tompkins Consolidated Area Transit, Inc. (TCAT) Board of Directors adopted Resolution 2019-17, which selected the Airport site located at the corner of Warren Road and Cherry Road in the Town of Lansing as its preferred new facility site to receive further evaluation, and

WHEREAS, Tompkins County and Cornell University are the owners of the properties that TCAT is evaluating for the new transit facility; the relevant properties are outlined in blue and red on the attached map, and

WHEREAS, TCAT is preparing an application for new facility funding under the FY 2020 BUILD Transportation Discretionary Grant program, and

WHEREAS, as part of its application, TCAT will submit letters of intent from Tompkins County and Cornell University stating their intent to sell or lease their properties to TCAT, Tompkins County, or their respective assignees for a new mass transit facility location, with such sales or leases to be negotiated upon terms acceptable to the parties, now, therefore, be it

RESOLVED, that the TCAT Board of Directors authorizes the General Manager to sign the letters of intent described above with Tompkins County and Cornell University.

Adopted by the TCAT Board of Directors on this the 23rd day of April, 2020.

Committee Reports

- Audit Committee – Due to the pandemic, the audit is postponed to an undetermined time.
- Executive Committee – The Executive Committee met April 14 and discussed COVID-19 Update; Proterra Update; Site Plan/BUILD Grant; TDP; Bus Insurance
- Budget Committee – The Budget Committee met April 21 and discussed MRT update and Revenue Expenditure Report, March 31, 2020.
- Human Resources Committee – The Human Resources Committee did not meet.
- Planning Committee – The Planning Committee met on April 9 and discussed the BUILD grant, a letter of support from the underwriters, and different scenarios for what the new facility might include.
- Transit Service Committee – The Transit Service Committee did not meet.

Next meeting:

The next meeting will be May 28, 2020

Adjournment:

F. Proto made the motion for adjournment; D. Nguyen seconded. The meeting was adjourned at 5:27pm.

Minutes respectfully submitted by Pamela Torelli, Recording Secretary, May 27, 2020.