

Tompkins Consolidated Area Transit, Inc.
Meeting Minutes -- Special Meeting of the Board of Directors
June 15, 2020 3:30pm via Zoom

Attendees

Board Members: Bridgette Brady; Deborah Dawson; Jennifer Dotson; Dan Klein; Laura Lewis; Ducson Nguyen; Frank Proto; Gary Stewart; Denise Thompson

Staff Attendees: Susan Brock; Pamela Torelli; Scot Vanderpool

Call to Order:

Chair B. Brady called the meeting to order at 3:33pm.

Action Items:

Resolution 2020-09 – Adopt the Return to Work Action Plan was presented by S. Vanderpool. Motion was made by F. Proto, seconded by D. Dawson. Resolution 2020-09 passed with a unanimous vote of 9-0-0 as follows:

RESOLUTION 2020 - 09
ADOPT THE RETURN TO WORK ACTION PLAN

WHEREAS, in fulfilling its role as an essential service, TCAT has remained open in a limited capacity during the COVID-19 pandemic by operating reduced service, and

WHEREAS, essential employees (Bus Operators, Diesel Mechanics, Bus Handlers, Custodians, and essential administrative staff) have transitioned to a reduced onsite schedule, while a portion of the non-essential workforce has transitioned to remote work, and

WHEREAS, TCAT seeks to return to normal operations over time through a phased approach, and

WHEREAS, a return to normal operations will require a greater number of essential and non-essential staff to be onsite at any given time, and

WHEREAS, due to the evolving nature of the COVID-19 pandemic, creating an exact timeline for resuming “normal” operations is not feasible, and

WHEREAS, protocols within the Return to Work Action Plan are subject to change based on uncertainty of circumstances and/or regulations surrounding the pandemic, so periodic revisions to this plan may be necessary, and

WHEREAS, through the Return to Work Action Plan, TCAT clearly communicates current and future workplace protocols to protect the safety of its employees and the community at large, now, therefore, be it

RESOLVED that the TCAT Board of Directors approves and adopts the Return to Work Action Plan and authorizes the General Manager to revise the Plan as required by future circumstances or regulations without the need for Board approval of the revisions.

Adopted by the TCAT Board of Directors on this, the 15th day of June 2020.

Next meeting:

The next regularly scheduled meeting is July 23, 2020

Adjournment:

F. Proto made the motion for adjournment; the meeting was adjourned at 3:44pm.

Minutes respectfully submitted by Pamela Torelli, Recording Secretary, July 23, 2020.