

Tompkins Consolidated Area Transit, Inc.
Board of Directors Special Meeting Minutes
June 30, 2020 4:30pm via Zoom

Attendees

Board Members: Bridgette Brady; Deborah Dawson; Jennifer Dotson; Dan Klein; Laura Lewis; Frank Proto

Staff Attendees: Rick Andrascik; Susan Brock; Raymond Lalley; Pamela Torelli; Scot Vanderpool

Call to Order

Chair B. Brady called the meeting to order at 4:31pm.

Action Items

Resolution 2020-13 – Rescind Prior Resolution 2020-10 and Adopt New Resolution Approving Purchase of Protective Barriers for Buses was moved by Deborah Dawson, seconded by Laura Lewis. Resolution 2020-13 was approved as follows:

RESOLUTION 2020 – 13
RESCIND PRIOR RESOLUTION AND ADOPT NEW RESOLUTION APPROVING
PURCHASE OF PROTECTIVE BARRIERS FOR BUSES

WHEREAS, the coronavirus that causes COVID-19 has caused drastic changes in daily lives, and over the past months Tompkins Consolidated Area Transit, Inc. (TCAT) ridership numbers have decreased drastically, and

WHEREAS, because of COVID-19's spread, Governor Cuomo has declared a State disaster emergency for all of New York State, and the Tompkins County Administrator has declared a State of Emergency for Tompkins County, and

WHEREAS, while some businesses are closed and events and social gatherings are limited due to the Governor's Executive Orders, people still need transit to get to workplaces that are allowed to be open, obtain medical and social services, shop for groceries, and check in on the well-being of loved ones, and

WHEREAS, TCAT's priority is to protect its workforce while providing an essential level of service, and

WHEREAS, protective barriers on buses between the bus operator and the public will help protect bus operators from the direct spread of airborne droplets containing the novel coronavirus, and

WHEREAS, because of the need to procure the barriers as quickly as possible, TCAT is not able to use the competitive bidding process with its slower timeframe, and

WHEREAS, TCAT solicited and received written quotes from three vendors, and staff recommends that TCAT purchase the protective barriers from The Aftermarket Parts Company, LLC, because that company's product best meets TCAT's requirements for bus operator security, bus operator comfort (air circulation and noise), and product durability and lifespan, and

WHEREAS, TCAT staff recommends that the Aftermarket Parts Company's protective barriers be installed on all model years 2009 and later buses, and that a more temporary protective barrier solution be used on model years 2008 and older buses, and

WHEREAS, on June 25, 2020, the TCAT Board of Directors adopted Resolution 2020-10, titled "Approve Purchase of Protective Barriers for Buses with CARES Act Funding Reimbursement," which resolution contemplated that the cost of the Aftermarket Parts Company's protective barriers would be paid for by funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and

WHEREAS, TCAT staff subsequently learned that CARES Act funding is not available for the Aftermarket Parts Company's protective barriers, because they do not meet Buy America requirements for that funding, therefore now let it be

RESOLVED, that the TCAT Board of Directors rescinds Resolution 2020-10, titled "Approve Purchase of Protective Barriers for Buses with CARES Act Funding Reimbursement," and be it further

RESOLVED, that the TCAT Board of Directors authorizes the Chairperson of the Board and the General Manager to execute a contract with The Aftermarket Parts Company, LLC in an amount not to exceed \$261,000 for the purchase and installation of protective barriers on model years 2009 and later buses, said contract being subject to the approval of TCAT's attorney.

Adopted by the TCAT Board of Directors on this the 30th day of June, 2020.

Next meeting

The next regularly scheduled meeting will be July 23, 2020

Adjournment

F. Proto made the motion to adjourn, seconded by L. Lewis. The meeting adjourned at 4:46pm.

Minutes respectfully submitted by Pamela Torelli, Recording Secretary, July 23, 2020.