

Tompkins Consolidated Area Transit, Inc.
Special Meeting of the Board of Directors
March 15, 2023 | 3:00pm via Zoom

Attendees

Board Members: Kelley Cooper; Deborah Dawson; Ducson Nguyen; Frank Proto; Denise Thompson; Gary Stewart

Absent: Jennifer Dotson, Lisa Holmes, Laura Lewis

TCAT Staff: Erik Amos; Susan Brock; Taylor Hessler; Scot Vanderpool; Curt Parrish

Call to Order

Chair Thompson called the meeting to order at 3:07pm.

The Board was presented with **Resolution 2023-xx Farebox Replacement Award – Increased Cost**. The Board approved **Resolution 2023-01 Farebox Replacement Award** on January 5, 2023. S. Vanderpool explains the cost of the Genfare installation project has increased due to the addition of some features. CradlePoint is a leader in Wi-Fi and security in the transit industry. They have a modem that is compatible with Genfare's and will increase the overall value and security of the Wi-Fi on our buses, and the overall value of the Avail system. It is a proactive measure as both the current Sierra Avail modems and Wi-Fi system modems are both near end-of-life. This will consolidate equipment on the buses as well. J. Ellis-Grove has approved this, and an agreement was made with Genfare to delay the initial payment until mid-August, when the Triennial issues have been resolved.

D. Dawson said there had been some questions about the ability to use ARPA funding for this project and asked if it had been resolved. S. Vanderpool said the approval is in the works and F. Doldo had sent a message to the FTA. S. Vanderpool said it is possible to move the funding from ARPA to MEP/ATC funding. She suggested changing "ARPA" to "grant" funding. D. Thompson asked if the Wi-Fi was available for the riders to use, and if it was free for riders. S. Vanderpool confirmed it is for the riders and there will be no extra cost. C. Parrish added the Wi-Fi will be more secure as well.

S. Brock made the Board aware of the other factors that increased the cost. In the original \$1.4M, the first year for Genfare's hosting service was already included along with first year warranties. TCAT would like to add years 2 & 3 of the hosting services and extend the warranties for another two years, along with an order of Smart Card stickers to the total amount.

K. Cooper asks when the project will be completed. S. Vanderpool said if the contract moves through, the shipment of the fareboxes should arrive at the end of June/early July and then installation would begin immediately after. C. Parrish said they are trying to get the training module sooner to get a jumpstart on training. K. Cooper said there was mention of upgrades in the future and asked if it would be more difficult because the modules are tailored to TCAT's

needs. C. Parrish said the units are basically plug and play, and there will be inactive options such as card payments (Apple Pay, etc.), that can be activated in the future if TCAT chooses.

D. Dawson moves the resolution and K. Cooper seconds. The Resolution is approved with a vote of 6-0-0 as amended during the meeting:

Resolution 2023 – 12
Farebox Replacement Award--Increased Cost

WHEREAS, on January 25, 2023, the Tompkins Consolidated Area Transit, Inc. (TCAT) Board of Directors adopted Resolution 2023-01, which (1) selected Genfare, LLC as the contractor to replace TCAT's current validating farebox system with a new validating farebox system, and (2) authorized the Chairperson of the Board and the General Manager to execute a contract with Genfare, LLC, as described in (a) TCAT's Request for Proposal #401-2022 Farebox Replacement System, dated October 11, 2022, together with Addendum 1 (undated), Addendum 2 (dated October 28, 2022), and Addendum 2B (dated October 28, 2022) (collectively, the "RFP"), and in (b) Genfare, LLC's proposal, in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000) paid from ARPA funding, subject to the approval of TCAT's attorney, and

WHEREAS, TCAT staff has determined that the authorized amount needs to be increased to One Million Five Hundred Sixty-Eight Thousand Four Hundred Eighty-Nine Dollars and Twenty-Five Cents (\$1,568,489.25), to pay for upgraded routers to facilitate the removal and consolidation of the several modems that are currently used on each bus, two years of Genfare's hosting services beyond the base year, two years of Genfare's extended warranties beyond the base year, and an order of Smart Card Stickers to replace currently used key fobs, and

WHEREAS, grant funding is available to pay this total amount, therefore be it

RESOLVED, that the TCAT Board of Directors authorizes the Chairperson of the Board and the General Manager to execute a contract with Genfare, LLC to replace the current farebox system with a new validating farebox system, all as described in the RFP and in Genfare, LLC's proposal, in an amount not to exceed One Million Five Hundred Sixty-Eight Thousand Four Hundred Eighty-Nine Dollars and Twenty-Five Cents (\$1,568,489.25) paid from grant funding, subject to the approval of TCAT's attorney.

Adopted by the TCAT Board of Directors on the 15th day of March, 2023.

Next Meeting

The next regular Board meeting will be March 23, 2023.

Adjournment

The meeting was adjourned at 3:19pm (Motion by D. Dawson, second by K. Cooper).

Minutes respectfully submitted by Taylor Hessler, Recording Secretary, December 7, 2023.